

How to Access the Online Employers First Report of Injury or Illness Form (E-1)

As of 01/04/2016 Risk Management Division-Workers Comp Bureau will no longer accept paper form transmittals of the Employers First Report of Injury or Illness (E-1).

You must now send the E-1 online through our web Form:

at: [http://www.generalservices.state.nm.us/riskmanagement/Employers First Report.aspx](http://www.generalservices.state.nm.us/riskmanagement/Employers_First_Report.aspx). Please click on this link to register. You will be asked to provide your email address and the **PIN number to access the form is RMD-WCB**. Once you have registered, you will receive an email with instructions to complete the form.

This Form should only be completed by Human Resources, Supervisors or the Loss Control Coordinator's.

All other supporting forms can be either faxed in to 505-827-0685, E-mailed or mailed via the USPS to P.O Box 6850, Santa Fe, NM 87502.

If you have any questions, concerns or need help with the submission or completion of the E-form you can contact Carl Sandoval with the Workers Comp Bureau by Email at Carl.sandoval@state.nm.us or by Phone 505-476-3874.