



**NEW MEXICO JUDICIAL BRANCH
NEW MEXICO COURT OF APPEALS**

EMPLOYEE EXIT SURVEY

Thank you for your service to the New Mexico Court of Appeals. Please help the COA better understand your reasons for leaving by completing this survey.

| | |
|------------------------------------|---------------------------|
| Name: | Separation Date: |
| Job Classification: | Direct Supervisor: |
| Length of Service with COA: | Hourly Rate: |

Acknowledgement

KEEP CONFIDENTIAL (information will be communicated to the COA Chief Judge & AOC HR Director)
 NON-CONFIDENTIAL (information will be shared with supervisor/management with a need to know)

Reason for Separation

| | |
|--|--|
| <input type="checkbox"/> Voluntary Resignation | <input type="checkbox"/> Accepted New Job – better salary |
| <input type="checkbox"/> Dismissal / Involuntary Discharge | <input type="checkbox"/> Accepted New Job – reduced commute |
| <input type="checkbox"/> Health Reasons | <input type="checkbox"/> Accepted New Job – better benefits |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Accepted New Job – better work schedule |
| <input type="checkbox"/> Moving From Area | <input type="checkbox"/> Other (please explain) – |

Address for future correspondence and final check:

What did employee like best about the COA:

What did employee dislike about the COA:

Why did employee decide to leave the COA?

What should the COA do to attract and retain good employees?



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YOUR NEW JOB:

What company will you be working for?

What is your new rate of pay?

How would you compare your new benefits to the New Mexico Judicial Branch?

When and why did you begin seeking other employment?

On a scale of 1-5 (1 being low/disagree, 5 being high/agree), please rate each area:

- Employee was treated fairly by supervisor.
- Employee was given sufficient tools, training, & resources to meet job objectives.
- Employee was given regular performance feedback.
- Employee was encouraged to communicate ideas and concerns to supervisor.
- Employee had clear goals and understood the job expectations.
- Employee is likely to reapply with the COA.
- Employee would recommend the COA to family/friends for employment.
- Employee salary was adequate and fair for the work performed.
- Employee workload was manageable.

Thank you for completing this survey.

Please return the completed survey to aochrd-grp@nmcourts.gov. Data from this survey will be analyzed anonymously, reported in aggregate form to the COA Administration, and used to enhance the work climate of all COA employees. If you prefer, you may e-mail directly to the AOC Human Resources Division Director at aoctar@nmcourts.gov.